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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 2 April 1959

FROM : Chief, School of International  
Communism and the USSRSUBJECT: Weekly Activities Report No. 13  
27 March - 2 April 1959Document No. 013NO CHANGE in Class. ☐☐ DECLASSIFIED

Class. CHANGED TO: TS S (C)

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1703

Date: 21 Jan 78 By: 022I. SIGNIFICANT ITEMS

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1. Pursuant to the request passed on to us by [redacted] of the CI Staff from the Army for assistance in their training at Fort Gordon, arrangements are being made to send [redacted] on an exploratory trip over the 13th and 14th of April. He plans to leave here by train Sunday night, 12 April, and arrive in Augusta for a full work-day on Monday and a half work-day on Tuesday. He will return Tuesday night and be back in Washington at six o'clock Wednesday morning in time to put on the Communism in China reading-seminar Wednesday - the 15th - at noon. Orders and the cost of the trip are to be borne by the Agency. He will take with him material prepared for the Inter-American Defense Board presentations in order that these may be reproduced by the Army to provide basic reading material prior to later lectures to be given to the class some time in mid May. Fortunately the purpose of the IADB presentations, alerting the armed forces of the South and Central American countries to the recognition and danger of Communist subversion, is very similar to that which the Army wishes the Agency to present to its Military Government trainee groups at Fort Gordon. Furthermore the lectures were ~~virtually~~ reduced to an unclassified review of the subjects.

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2. The Communist Party Organization and Operations course scheduled to start Monday April 6, has only ten registrants. Nevertheless, in view of the fact three of these are planning to go overseas, SIC intends to run the course. A JOT presently working in WH Division and scheduled to go to [redacted] will be given some special tutorial and reading material similar to this course in order that he may better appreciate the ACO course in May for which he is registered. He is not one of the ten, however, and is not able to register because of a conflict with other activities.

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3. Your comments at the last staff meeting concerning the requirement that all requests for training be made in a formal manner in writing through your office raised questions concerning a procedure which has existed here for some time in respect to [redacted] courses at the FSI. [redacted] has been in the habit of calling the various instructors, [redacted] directly

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and arranging scheduled appearances at FSI. This is a recurring request approximately every month. In view of that fact I asked guidance of the DDTR as to whether or not written requests should be made in each case in the future. In the most recent case [REDACTED] has been communicating with [REDACTED] is on sick leave and [REDACTED] on annual leave. Despite the fact that Mr. [REDACTED] has been making his arrangements in this manner for some time I believe it would be far better to have him make each request in writing through your office - and I would prefer to return to a strict adherence to the regulation.

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## II. OTHER ACTIVITIES

1. SIC has been informed by [REDACTED] of OSI that General Lemuel C. Shepherd, Jr., of the Inter-American Defense Board will appear on 27 April at 5:30 p.m., before the Agency's reserve contingents at a meeting at the Department of Interior auditorium at 18th and C streets to review the activities of the I.A.D.B. Persons in the Agency who are not members of the reserve contingent are welcomed on the basis of presentation of their badge. I do not know that this has any training significance or that there is anything the Office of Training should do concerning it. [REDACTED] advised SIC as a matter of courtesy only because he was the one who had originally requested the presentations before the I.A.D.B., by SIC.

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2. [REDACTED] will go to [REDACTED] April 20 and 21 for a special tutorial in connection with the [REDACTED] Project.

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### 3. Tutorial Training:

[REDACTED]	30 March	2 hours
[REDACTED]	30 March	2 hours
[REDACTED]	31 March	4 hours
[REDACTED]	1 April	4 hours
[REDACTED]	1 April	4 hours
[REDACTED]	2 April	4 hours
[REDACTED]	2 April	4 hours

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## III. PERSONNEL NOTES

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1. The latest word from [REDACTED] is that he will be required to remain flat on his back for another week or two and that thereafter if satisfactory improvement takes place he will be put in a back brace. Presumably at that time he will be able to return to work.

2. [REDACTED] is on leave in Bloomington, Indiana until Monday 6 April.

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